

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of April 27, 2011

Members Present: Paul Anderson, Tom Davis, Jim Barton, Dave Tyler, and Chuck Riggott (Alternate)

Members Absent: Peter Pippin and Martha Paluch (Alternate)

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Attorney Vincent Purnhagen, Selectman Richard Pippin, and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:02 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

I. Designate Alternate

Mr. Riggott sat in for Mr. Pippin.

II. Acceptance of Minutes of March 30, 2011

Motion: To accept the minutes of March 30, 2011.
Barton/Davis
Passed unanimously

III. Payment of Bills

Motion: To authorize the payment of the April 27, 2011 bill sheet in the amount of \$65,118.27.
Riggott/Davis
Discussion: Mr. Enderle went over the bill sheet outlining any unusual bills.
Passed unanimously

****Attorney Purnhagen arrived at 7:18 p.m.***

IV. Visitors

Rene Thibodeau, First Congregational Church, Scantic Rd

Mr. Barton recused himself from this item. Mr. Thibodeau apologized for not making it to the March meeting. He and his wife, Pat, were present to ask for some kind of relief with the delinquent sewer use bill for the Growing Tree Daycare. The church has terminated the Growing Tree's lease; in the future the church will be paying the sewer use bill. Mr. Thibodeau asked if the delinquent interest could be waived; Mr. Anderson explained that the WPCA is governed by State Statutes and can't waive the interest. The WPCA had made a 5 unit correction to the 2010-11 sewer use bill. Mr. Anderson explained that there is no lee way for more adjustment to the bill. Mr. and Mrs. Thibodeau thanked the Board and left the meeting at this time.

V. Public Participation

There was no one present for this item.

VI. Receipt of Applications

Walter Bass Jr, North Side of Winkler Rd, Com003-2011

Town Engineer Norton's memo pointed out a few minor issues; they were not technical. There will be 20 condo units which equates to 20 EDU's. Mr. Enderle explained to Mr. Bass that they are looking for this to be a public line and it will have to meet specifications. Mr. Tyler stated that the issues will need to be taken care of before approval. Mr. Enderle will send a letter to Mr. Bass explaining Mr. Norton's memo.

Motion: To receive the application of Walter Bass, Winkler Rd, East Windsor, CT, prepared by Robert J. Arsenault, P.E., 401 High St, East Hartford, CT and Gary LeClair, LLC, Licensed Land Surveyor, 57 Acorn Dr, Windsor Locks, CT, Plan #208034 dated 3/19/11.
Tyler/Riggott
Passed unanimously

Larry Tribble, Windsor Show Stable, 33 Abbe Rd, Com004-2011

Jay Ussery, JR Russo, was present to discuss the plans for Windsor Show Stable, 33 Abbe Rd. Len Norton reviewed the plans and takes no exceptions. They are connecting the stable and apartment equating to 2 EDU's. Mr. Ussery explained that they have an irrigation system and asked about installing a meter. He will coordinate with the WPCA regarding the type of meter and for an inspection.

Motion: To receive the application of Windsor Show Stables, Inc., 33 Abbe Rd, East Windsor, CT, Map 34/Block 22/Lot48, Zone A-1, prepared by JR Russo and Associates LLC, 1 Shoham Rd, East Windsor, CT, Map #2004-003, Map date 10/27/10 Revision date 2/28/11 Relocate Sanitary Sewer.
Tyler/Riggott
Passed unanimously

VII. Approval of Applications

Larry Tribble, Windsor Show Stable, 33 Abbe Rd, Com004-2011

Motion: To approve the application of Windsor Show Stables, Inc., 33 Abbe Rd, East Windsor, CT, Map 34/Block 22/Lot48, Zone A-1, prepared by JR Russo and Associates LLC, 1 Shoham Rd, East Windsor, CT, Map #2004-003, Map date 10/27/10 Revision date 2/28/11 Relocate Sanitary Sewer.
Barton/Riggott
Passed unanimously

Mr. Ussery thanked the Board and left the meeting at this time.

Motion: To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.
Davis/Riggott
Passed unanimously

VIII. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing scheduled at 7:30 p.m. on Construction of Sewers by Private Developers & Acceptance by the EWWPCA.
Davis/Riggott
Passed unanimously

Mr. Anderson read the legal notice published in the *Journal Inquirer* on April 15, 2011 and the proposed amendment. Mr. Tyler questioned whether this would affect pump stations; they have the benefit of the developer paying for maintenance and eventual replacement. Attorney Purnhagen replied that is a separate section. This proposed amendment would require that all sanitary sewers be constructed to EWWPCA standards, inspected and turned over to the Town of East Windsor. There was a lengthy discussion regarding the wording of the proposed amendment. There was concern that developers may take this to include laterals. Mr. Enderle explained that he meets with all contractors before they begin work and they are given a packet with guidelines to follow. Attorney Purnhagen will work on the wording of the amendment. Mr. Tyler felt that it should be worded that the EWWPCA would own any main line sewer that feeds into the sewer plant but excludes laterals. All lines would be constructed to specifications and inspected. Attorney Purnhagen will work on the proposed amendment and it will be republished.

Motion: To close the public hearing on Construction of Sewers by Private Developers & Acceptance by the EWWPCA.
Tyler/Davis
Passed unanimously

Motion: To resume the regular portion of the meeting.
Tyler/Davis
Passed unanimously

IX. Action on Construction of Sewers by Private Developers & Acceptance by EWWPCA

Motion: To adopt the regulation proposal, Construction of Sewers by Private Developers & Acceptance by EWWPCA
Tyler/Riggott
Opposed unanimously
Motion failed

X. Legal

Attorney Purnhagen reported on the status of the easements. He has heard from the attorney of the one of the property owners. If he needs to proceed with eminent domain, he will need two appraisals for the court. He will need the authority of the Board to retain a second appraiser if needed. He explained that they would take the average of their two appraisers to come up with an amount.

Motion: To authorize the WPCA Attorney's Office to engage a second appraiser to proceed with eminent domain if needed.
Tyler/Riggott
Passed unanimously

Attorney Purnhagen was asked how long the process of eminent domain would take; he replied about one month.

Attorney Purnhagen left the meeting at 8:10 p.m.

XI. Unfinished Business

Recommendation for Short Term Financing for North Road Project

Mr. Anderson reported that the Town would not get the financing without WPCA approval. He explained that he has been working with the First Selectman, the Town Treasurer and Chrissie Caroulo from Webster Bank.

Motion: The WPCA recommends that the Board of Selectmen acquire interim financing for the North Road Sewer Project in the amount of \$1,680,000 for use until December 15, 2011, to include any and all fees necessary.
Barton/Riggott
Passed unanimously

XII. New Business

Adoption of the Proposed 2011-12 Budget

Motion: To adopt the proposed FY2011-12 Budget in the amount of \$1,287,738.
Davis/Riggott
Discussion: Mr. Enderle reported that the budget subcommittee met several times and went through multiple reiterations of the budget; this resulted in a \$4 decrease in the sewer user rate. The rate went from \$244 to \$240. Mr. Barton stated that a lot of hard work went into the budget and he is happy to see a decrease during these hard economic times. Mr. Enderle explained that he, Mr. Alibozek, Mr. Anderson and Mr.

Davis met with Dennis Greci of the CT DEP. They discussed which items should be paid for with sewer user funds and which should be paid with FCC money. Mr. Enderle reported that he and Mr. Anderson met with the First Selectman Denise Menard, the Town Treasurer Cathy Cabral and the Assistant Treasurer Kim Scavatto today. It was confirmed that this year, 2010-11, is the last year the Town will be receiving \$350,000 from the WPCA. Most of the facility connection charge money has been funding capital improvement projects for the Town. All future FCC's will go into a WPCA Sewer Assessment Fund; they will not go to the Town. Future monies will fund WPCA initiatives. The WPCA received \$25,000 from the 2010-11 CIP for roof repairs and \$25,000 from 2011-12 CIP for roof repairs. The DEP is concerned about the condition of the roofs and the needed repairs. The WPCA will have to discuss where future CIP will come from. Mr. Enderle explained that typically one half of the FCC is paid up front with the remainder billed over 7 years at 2% interest; the money that is being paid in installments will come to the WPCA. There is a substantial amount of money out there. It has been confirmed that the WPCA has satisfied the \$350,000 and everything coming in will be the WPCA's. Mr. Enderle explained that items have been taken out of the O&M Budget will be funded by FCC's. Mr. Tyler questioned if the rate would have gone up if these items were not taken out. Mr. Barton explained that the spending went up; there was money left over from last year. He appreciates the sensitivity of lowering the rate, but didn't want to have violent swings in the rate. He knows that they will be frugal and the revenue matches with spending for needed upgrading. Mr. Anderson stated that this is a workable budget; it was constructed with detail and substance.
Passed unanimously

Adoption of the Capital Assets Policy

Motion: To adopt the Capital Assets Policy.

Davis/Riggott

Discussion: Mr. Anderson explained that this is the policy the Town uses. Dennis Greci suggested referencing the Town's Capital Asset Policy and adopting as our policy. This is a tool for planning and budgeting. Mr. Anderson explained that this goes along with the asset management program that is coming online. It was the consensus to remove the words "and as amended" from the East WPCA Capital Assets Policy.

Passed unanimously

Superintendent's Report

Mr. Enderle explained that the daily average flow of the plant has more than doubled this past month due to the precipitation. He has met with vendors but can't get a replacement pump for Mill St; he is working on it and doing everything possible. Cota Construction replaced a broken manhole frame near La Renaissance that had been hit by a tractor trailer truck. Both influent wet wells were cleaned by Koehler Construction. The electronic message boards have been installed on North Rd. Mr. Enderle met with business owners along North Rd to answer any questions or concerns they may have regarding the project and provided them with contact information. There was a good turnout for the pre-construction meeting.

Recommendations to the Board of Selectmen

Motion: To recommend to the Board of Selectmen to transfer the unencumbered balance, \$4,868.95, from the CNR-WPCA Pumping Fund (1-08-1025-7-799-0719-0) to the WPCA Pump Station Maintenance Line Item (1-11-30-0210-4-438).

Tyler/Riggott

Passed unanimously

Motion: To recommend to the Board of Selectmen to transfer the unencumbered balance, \$1,731.31, from the CNR-WPCA North Rd Fund (1-08-55-1025-7-799-0718-0) to the WPCA Pump Station Maintenance Line Item (1-11-30-0210-4-438).
Tyler/Riggott
Passed uananimously

XIII. Adjournment

Motion: To adjourn the meeting at
9:09 p.m.
Tyler/Riggott

Respectfully submitted,

Laura Michael
Recording Secretary